

**The Virginia Indigent Defense Commission
Executive Committee Meeting
Founders Inn
5641 Indian River Road
Virginia Beach, VA 23464
April 7, 2008**

The meeting was called to order at 11:05 am by Chair, Professor Robert Shepherd. Other Commission members in attendance were Judge Alan Rosenblatt, Judge Edward Hanson, and David Lett. (Chris Anderson arrived late.) Maria Jankowski arrived close to the end of the meeting. Administrative staff included Executive Director, David Johnson; Deputy Director, DJ Geiger; and Diane Pearson.

With four Commission Members in attendance quorum requirements have been met.

Judge Rosenblatt moved to approve the agenda.

Judge Hanson seconded the motion.

The motion carried.

Judge Rosenblatt moved to waive the reading of the May 23, 2007 and December 6, 2007 Executive Committee meeting minutes.

Judge Hanson seconded the motion.

The motion carried.

Judge Rosenblatt moved to approve the May 23, 2007 and December 6, 2007 Executive Committee meeting minutes.

Judge Hanson seconded the motion.

The motion carried.

Mr. Johnson reported that Jerry Gentile with the Department of Planning and Budget Best Practices Division would be giving some brief remarks about the report. We do not have a budget to present to the Commission today, but will present one at the June 12th meeting. He advised that based on the DPB report, Laura Still's position, Fiscal Director, was eliminated, and Bonnie Farrish is filling in while the position is redefined and upgraded. Ms. Farrish is projecting that at the end of the year of our approximately \$39 million budget, we would have an unspent balance of about \$2.7 million. We have a spending plan to present to the Commission today which proposes spending about \$1.3 million before the end of the year on some needs, specifically IT related necessities. If that's approved we would finish the year with approximately \$1.5 million.

To put that in perspective, in years past when our budget was much smaller, when it was about \$28 million one year we had about \$7 million in carryforward potential because of the runaway turnover and vacancies. At this point with our budget going up and the carryforward amount going down it's pretty

much what we expected although it's still going to be over a million dollars at the end of the year. We are always going to have turnover and vacancy and therefore we are always going to have some money unspent.

Mr. Johnson added that there was nothing else on the agenda other than we wanted to highlight the fact that we are doing some things in closed session because they deal with personnel.

Mr. Johnson asked if there were any questions and then mentioned that at 11:30 the Public Defenders would be coming in for a meet and greet with the Commission Members. At about 12:00pm we will start the Commission meeting. He let everyone know that there is a plaque at the front desk in honor of Jay Underwood who passed away a few weeks ago. Jay's office did a dedication to him which will be given to his widow, Fran. There is also a register there for all the attorneys to sign in recognition of Jay.

Professor Shepherd commented that things seem to be going smoothly with the Commission and the office and that's good news.

Judge Rosenblatt made a motion to adjourn.

Judge Hanson seconded the motion.

The motion carried.

The meeting adjourned at 11:20 am.

Respectfully Submitted:

Approved By:

Diane Z. Pearson, Administrative Assistant

David J. Johnson, Executive Director